

COUNCIL ON AGING

BOARD OF DIRECTORS MEETING MINUTES 2/15/17

IN ATTENDANCE: COA Director Lynne Stanton, Dot DiChiara, Laurel Puchalski, Frank Sadowski, Anita Wright

Absent: Ron Mertens

CALL TO ORDER Meeting called to order at 9:35 a.m. on a motion by D. DiChiara, seconded by A. Wright
F. Sadowski presided

MINUTES of 1/18 unanimously approved on a motion made by A. Wright, seconded by D. DiChiara

TREASURER'S REPORT (see attached)

- Budget is on target
- Report was unanimously approved as amended on a motion made by A. Wright, seconded by L. Puchalski.

DIRECTOR'S REPORT (see attached)

- Discussion of FinCom meeting and Tax Work -off program.
- L. Stanton will work with Assessor Debra Webster to update the criterion for the Tax Work off program

SENIOR CENTER INITIATIVE COMMITTEE REPORT

- Committee will meet on February 16, 5:15 p.m. Previously scheduled meeting was cancelled due to snow.
- Power Point presentation has been created and will be shown to BOS March 6.

MEETING ADJOURNED at 11:00 a.m. on a motion by L. Puchalski, seconded by D.DiChiara and unanimously approved.

NEXT MEETING: March 15, 2017, 9:30 a.m., Public Safety Building Conference Room

RESPECTFULLY SUBMITTED BY Laurel Puchalski

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Groveland Council On Aging

Director's Report

February 15, 2017

Old Business

- ☞ **Snow Days** Town Hall was closed on Feb. 9th and 13th due to snowstorms. Appreciated by all.
- ☞ **Birthday Bash** February 9th party was cancelled due to snowstorm.
- ☞ **Food Pantry** Increased shopper use has seen gradually dwindling stock pile.
- ☞ **Recipe Book Fundraiser** Have cost/page info from two publishers for a *Friends of COA Cookbook*. Will present info to *Friends* group at their March meeting.
- ☞ **AARP Tax Prep** Feb. 23 – April 13. Booked solid. Feb. 9th cancellation moved to Feb. 13th and moved again to Feb. 27th.

New Business

- ☞ **Elders** All is quiet.
- ☞ **Staff** Richard McNeil (our new van driver) is doing very well. Have already received two phone calls with praise for his assistance with groceries and removing a bit of ice in someone's driveway. Still seeking Outreach worker. Awaiting response from second email to MV Directors + Elder Services re. "help wanted."
- ☞ **MARTap Driver Training** Both van drivers will attend the "Lift Use / Passenger Securement" class in Beverly on Thurs., April 13.
- ☞ **Update to BOS on Ring & Ride** Attached is the summary that I gave to the BOS. Free program is still way under budget.
- ☞ **Trips / Programs** Back to full assortment.
- ☞ **Van** No issues. Chief Gillen will have his staff move our van in the police station parking lot during snowstorms so that our drivers don't have to shovel out a huge pile. Much appreciated.
- ☞ **FY17 Budget** Ok - with ~ \$1,494 remaining. Tight squeeze 'til June 30th.
- ☞ **FY18 Budget** Met with Fin Com on Feb. 1st at 6:45pm. Anita Wright attended as well. Committee focus was on Sr. RE Tax Work Off Program. Program is underutilized. Town Clerk is seeking part time help (Clerk's office had a work off participant last year). Fin Com showed interest in increasing abatement from \$500 per household to \$1,000 and removing 10 year residency requirement to increase participation. Alteration of program requires a bylaw change, which must occur at Annual Town Meeting in April. To be continued.
- ☞ **"Pentucket Walking Club"** New "cooperative" fitness program will begin March 6th at 11am at Pentucket High School. Groveland + Merrimack and W.Newbury seniors gather to walk the halls (some stairs – if able) for about an hour, stop at exercise "stations" created by students and possible wrap up with a coffee (or lunch – in the future). Merrimack's instructor will "lead" walkers. Release forms must be filled out and COA Vans must provide transportation, as parking is a problem.
- ☞ **Senior Center Initiative** Nisha will be training John Osborne this week on use of COA laptop + IT equipment in Center Meeting Room in order to make his Power Point presentation to BOS on Mon., March 6th. Appointment time is ~6:30pm (Eagle Scout doing 10 min. presentation). Time needed w/ BOS?

Coming Events

- ☞ **"Beat the Winter Blues"** Concert w/ Pentucket jazz combo etc. Tues., February 28 at 11:30am
- ☞ **Men's Breakfast** March 14 program w Howie Newman and "Baseball History & Stories"
- ☞ **Two Good Trips** Boston Flower Show + Museum of Fine Arts. Check w/ Nisha for seats.
- ☞ **Volunteer Appreciation** Thurs., April 13 at 10:30am at Town Hall. Look for invitations in mail next month!
- ☞ **COA Senior Day** Thursday, May 11th 9:00am -2:00pm. This year's theme: "Age Out Loud!"

Next COA Board Meeting:

Date: March 15 Time: 9:30am

Public Safety Building – Conference Room

Groveland's MVRTA Ring & Ride Use

Fiscal Year	# Riders	# Trips Provided	Assessment	Year To Be Assessed
FY 2017 – ½ Year (7-1-16 to 12-31-16)	86	754	\$6,142	Total Cost = \$20,824 Total Revenue = \$1,649 Total Net Cost = \$19,175 After application of Federal and State Operating subsidy funds Groveland Service Cost = \$6,142
FY 2016	123	840	\$7,403	FY2018
FY 2016 – ½ Year (7-1-15 to 12-31-15)	65	418		
FY 2015	149	1,012	\$8,946	FY 2017

Based on current use, Groveland Ring & Ride is still well under allocated / budgeted assessment.

